

### 1. Registration Fee

All year groups:	EUR 2,600.00
Siblings:	EUR 515.00

The Registration Fee is not refundable.

### 2. Tuition Fees (Sep 2018 - Aug 2019)

#### EARLY YEARS

Toddler - Half Day	EUR 5,904
Toddler - Whole Day	EUR 9,846
Nursery	EUR 10,701
Reception	EUR 13,170
Year 1	EUR 13,170

#### PRIMARY SCHOOL\*

Year 2 to Year 6	EUR 13,170
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#### SECONDARY SCHOOL

Year 7 to 9	EUR 13,923
Year 10 to 11	EUR 14,607
Year 12 to 13	EUR 15,405

Tuition Fees include the cost of exercise books, writing implements, subject material, SEN provision (for exceptions see paragraph 9), text books, and transport between sites and to sporting facilities.

Notification of withdrawal must be given in writing by the legal guardian or parent at least TWO MONTHS before the last day of the student's last term.

### 3. Sibling discounts

Discounts for siblings attending the school will be 2.5% for each sibling.

### 4. Development Fee

At the beginning of the school year a 2% development fee is charged (the basis for the 2% is the full year's tuition (fee) for students in Primary and Secondary. The development fee will be used for infrastructure projects such as investments in buildings.

### 5. Payment of Fees

The Registration Fee must be paid before the first day of the school year to secure a place.

School fees must be paid by the dates shown on invoice. If the entire Tuition Fee for the whole school year is paid in one lump sum before the start of the academic year, the fee payer may deduct 2% from the total annual tuition fee that is due.

The Development Fee must be paid in full at the beginning of the school year.

All payments should be made directly to the following bank account with name, invoice and account number.

Deutsche Bank Ld Brandenburg

IBAN: DE93 1207 0000 0020 0626 00

BIC: DEUT DE BB 160

Fees are non-refundable.

### 6. Examination fees

Fees for public examinations such as IGCSE and IB exams are not included in the Tuition Fee. The following exam fees will accompany the invoice at the beginning of the appropriate school year.

IGCSE: EUR 1,575.00

IB: EUR 2,625.00

### 7. Late Payment Charges

All parents are liable for fee payments on the due dates, whether or not companies assume responsibility for all or part of the fees. Furthermore, parents are liable for all bank charges incurred by late payment. Late payment charges will be raised when payment has not been made by the due date. The current late payment charge is calculated at an interest rate of 8% plus an additional administrative fee for processing the late payment.

### 8. Yearbook

Each student will receive one complimentary copy each year. Additional copies may be ordered through the Admissions Office while stocks last.

### 9. Other Charges

Charges for college testing and counselling, external testing and examinations, school trips, graduation expenses, one-to-one Learning Support, buses to and from school, lunches and other extracurricular programmes are billed separately.

### 10. Fees

The above conditions apply for the entire school year. The notice of fees for the following year will ordinarily be given 3 months before the end of the school year.

### 11. Applicable Law

German law applies and the place of jurisdiction is Berlin.

\* Income dependent fees can be arranged. For more information, please contact the Admission Office